

John D. Smithishly

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December 18, 2019

Janet Wondersill
Human Resource Director
Fourth Dimension Technologies
25 Any Street
Lawrenceville, NJ 08648

Dear Ms. Wondersill:

I am writing to confirm my acceptance of your offer of employment dated December 15, 2019, and to tell you how ecstatic I am to be joining Fourth Dimension Technologies. I feel very confident that I will make a significant contribution to your organization, and I am extremely appreciative of the opportunity you have afforded me.

As negotiated, my starting salary will be \$XXXXX with full benefits and as discussed, I will report to work at 9:00 am on January 2, 2020 with all necessary paperwork, and complete all required documents for the "new employee" orientation.

I look forward to working with you and the rest of the team. Thank you again for the opportunity to join your team.

Sincerely,

John D. Smithishly
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