

John D. Smithishly

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December 18, 2019

Janet Wondersill
Human Resource Director
Frontline Design Inc.
25 Any Street
Lawrenceville, NJ 08648

Dear Ms. Wondersill:

While exploring Frontline Design's website, I was impressed by your organization's stated understanding that talented people are the cornerstone of your success. Ten years of management and supervisory experience in a variety of corporations has led me to the same conclusion: the right people with the right skills, working for a company that supports them can accomplish great things.

Mr. Roger Hendrix, a director in your catalog unit, and I have been discussing some of the growth opportunities Frontline is exploring. I'm confident that my ability to manage large teams and operational units can help you successfully achieve your goals.

Attached is a copy of my resume which describes in detail the capabilities and experiences that I can draw upon should I be fortunate to join your team. I look forward to meeting with you and other members of Frontline's leadership team to discuss ways that I can contribute to your organization's growth plans. I will follow up by phone next week to see if we can arrange to meet in the near future.

Sincerely,

John D. Smithishly

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